



UNDI BLOCK MANAGEMENT PLAN



NTCHISI FOREST RESERVE

(2014-2019)

TABLE OF CONTENTS

Contents

TABLE OF CONTENTS.....	1
ANNEXES.....	3
ACKNOWLEDGEMENT	4
ACRONYMS.....	5
1.0 INTRODUCTION	6
2.0 MANAGING AUTHORITY.....	8
3.0 FOREST AREA DESCRIPTION	9
3.1 General Description.....	9
3.1.1 Vegetation.....	9
3.1.2 Soils.....	9
3.2 Boundary	9
3.3 Tenure	9
3.4 Forest Users.....	9
3.5 Main Uses.....	10
4.0 FOREST MANAGEMENT UNITS (FMU).....	10
4.1 Main Objective of harvestable and Non-harvestable areas.....	12
4.1.1 Harvestable area	12
4.1.2 Non harvestable area	12
4.2 Specific objectives of harvestable and Non- harvestable areas.....	12
4.2.1 Non harvestable areas.....	12
4.2.2 Harvestable areas.....	12
5.0 OBJECTIVE OF CO-MANAGEMENT	13
5.1 Overall objectives.....	13
6.0 FOREST RESOURCE USE RULES.....	13
7.0 FOREST MANAGEMENT PRACTICES	18
7.1 Action Plan.....	18
7.2 Patrolling Plan	20
7.3 Monitoring and Evaluation Plan.....	21
Table 7.3 Monitoring and Evaluations Plan	21
8.0 MANAGEMENT PLAN FOR EACH USE.....	22
8.1 Management practices for each use.....	22
8.2 NON WOODY FOREST PRODUCTS IN ALL FMUs.....	23

9.0 BENEFIT SHARING UNDER CO-MANAGEMENT SYSTEM	27
10. FINANCIAL ISSUES.....	28
10.0 CO-MANAGEMENT AGREEMENT.....	37

ANNEXES

ANNEX 1 –LIST OF TABLES

TABLE 1: HARVESTABLE AREA OF UNDI BLOCK

TABLE 2: SUPPLY OF FOREST PRODUCTS

TABLE 3: DOMESTIC FOREST REQUIREMENTS

TABLE 4: FOREST PRODUCT AVAILABILITY (ANNUAL)

ANNEX 11 -CONSTITUTION OF UNDI BLOCK

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We would like to give sincere thanks to the following for the assistance rendered during the development of Undi Block Management plan, GVH Undi ,TA Nthondo and all village heads and members of Undi Block.

Our gratitude should also be extended to Ntchisi District Forestry Office team, Mrs. T. Mboma[Ndovie][DFO], Mr. G Misomali[ADFO] for technical support .We extend our thanks to the Regional Forestry Technical Team such as; Mr. RWS Nyirenda (IFMSLP Technical Advisor) T. S. Ketulo[cordinator], for the advice and technical support.

Mr. W.Chikopa and S. Sibale [GPS/GIS] Specialists should also have their vote of thanks for their expertise.

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ACRONYMS

ADFO	-Assistant District Forest Office/Officer
BMC	- Block Management Committee
DFO	- District Forest Office/Officer
DoF	- Department of Forestry
EU	- European Union
FMU	- Forest Management Unit
GVH	- Group Village Head
LFO	- Local Forest Organization
TA	- Traditional Authority

1.0 INTRODUCTION

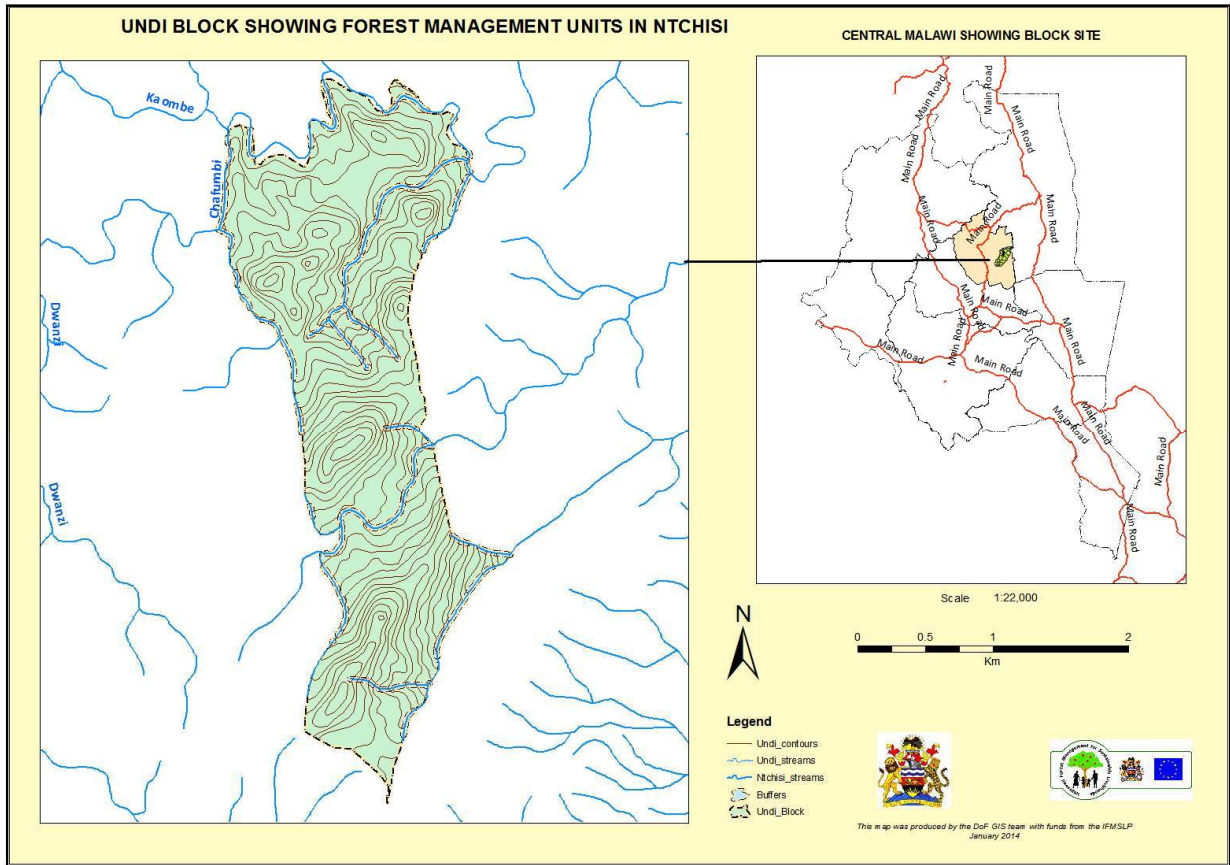
This document is the summary of a process of joint discussion, analysis, Consultation, negotiation and planning by the community of Undi traditional Authority (T. A.) Nthondo in Ntchisi District.

Facilitation was undertaken by forestry extension workers from Department of forestry (DoF). This approach was adopted to empower the people of GVH Undi to make decisions and take responsibility for and promote collective action for protection, management and sustainable utilization of their Forest block. This is in line with the Malawi National Forestry Policy of 1996, which recognizes the need for communities to be given a greater role in the management of forests and access to forest resource both on public and on customary land.

The output of the process of planning, consultation and negotiation in this Block Management Plan was agreed by key stakeholders of the area. The process was participatory with the aim of empowering people in a transparent and equity based approach.

The plan includes resource use rules which are locally relevant and locally enforceable to assist protection, sustainable management and equitable sharing of forest benefits by the Undi communities both the present and future.

Fig 1: Location Map of Undi Block



2.0 MANAGING AUTHORITY

This Management Plan is to be managed by Undi Block Management committee (BMC) with support from the Forestry Department.

The Block Committee has undergone the process of registration as a Local Forest Organization (LFO) and it has become an official institution with legal mandate. The Block Management Committee will try all its best to ensure that the Block Management plan is followed.

Table 2.1: List of villages and households under GVH Undi

VILLAGE	HOUSEHOLDS
Kwazizira	55
Chikutiko	14
Kasomphe	29
Tsekapo	15
Kanyerere	20
Fumba	22
Undi	15
Chimangira	6
Bongololo	10
TOTAL	186

These are the people who are expected to co-manage Undi Block in a sustainable manner.

3.0 FOREST AREA DESCRIPTION

3.1 General Description

Undi Block is situated 19 km from Ntchisi Boma and 4 km south of GVH Undi. The Block has coverage of 525.23 Ha. It borders Msankhire Block to the east and Mpanang'ombe to the West. Several seasonal streams flow within the block of which some provide water for domestic use to the surrounding communities. These streams are Chasato, Chafumbi and Bumi.

3.1.1 Vegetation

The forest block is dominated by brachystegia woodland with full forest cover. The common species found in the block are mbanga, senga, mombo, kadale, thombodzi, mlombwa, mkhuthu, mkulasinga, mpoza, chipembere, mgoza, chiyere and kaumbu.

3.1.2 Soils

Sand clay soil is the type of soil with some of rocks found in the block.

3.2 Boundary

Most of the boundaries are demarcated by streams and painting of trees where rocks are not found. For Undi block the streams that mark the boundary are Chasato, west of Undi block and Kataya to the East and Chafumbi River demarcates the block with customary land of Msankhire.

3.3 Tenure

The block is state owned property since it is found in Ntchisi Forest Reserve which is a protected area; however community of GVH Undi has been engaged in co-management of the Block to sustainably manage the Resources while uplifting the living standard of the community.

3.4 Forest Users

The communities of GVH Undi are expected to benefit more from the Block. The Forest products expected to be obtained are woody and non-woody Forest products. The neighbouring communities will also access the products through Block management Committee which is mandated to issue permission to everyone wishing to collect the products from the Block

3.5 Main Uses

This participatory Management Plan has been developed to ensure sustainability of Forest Resources while improving the lives of community taking part in the management of the block. Woody products like poles, timber and firewood are expected to be harvested from the block. Non-woody products such as mushroom, medicine, grass, fruits and honey will also be benefited. Paramount of all, the forest plays a role of conservation and control soil erosion and other ecological issues.

4.0 FOREST MANAGEMENT UNITS (FMU)

The block has got three forest management units namely: A, B and C.

FMU A: Harvestable area

The area is 50.73 Ha. It has gentle slopes to the north of the block such that harvested coupes can be laid in this area. This area has big trees dominated by mseza trees best for timber, poles and firewood.

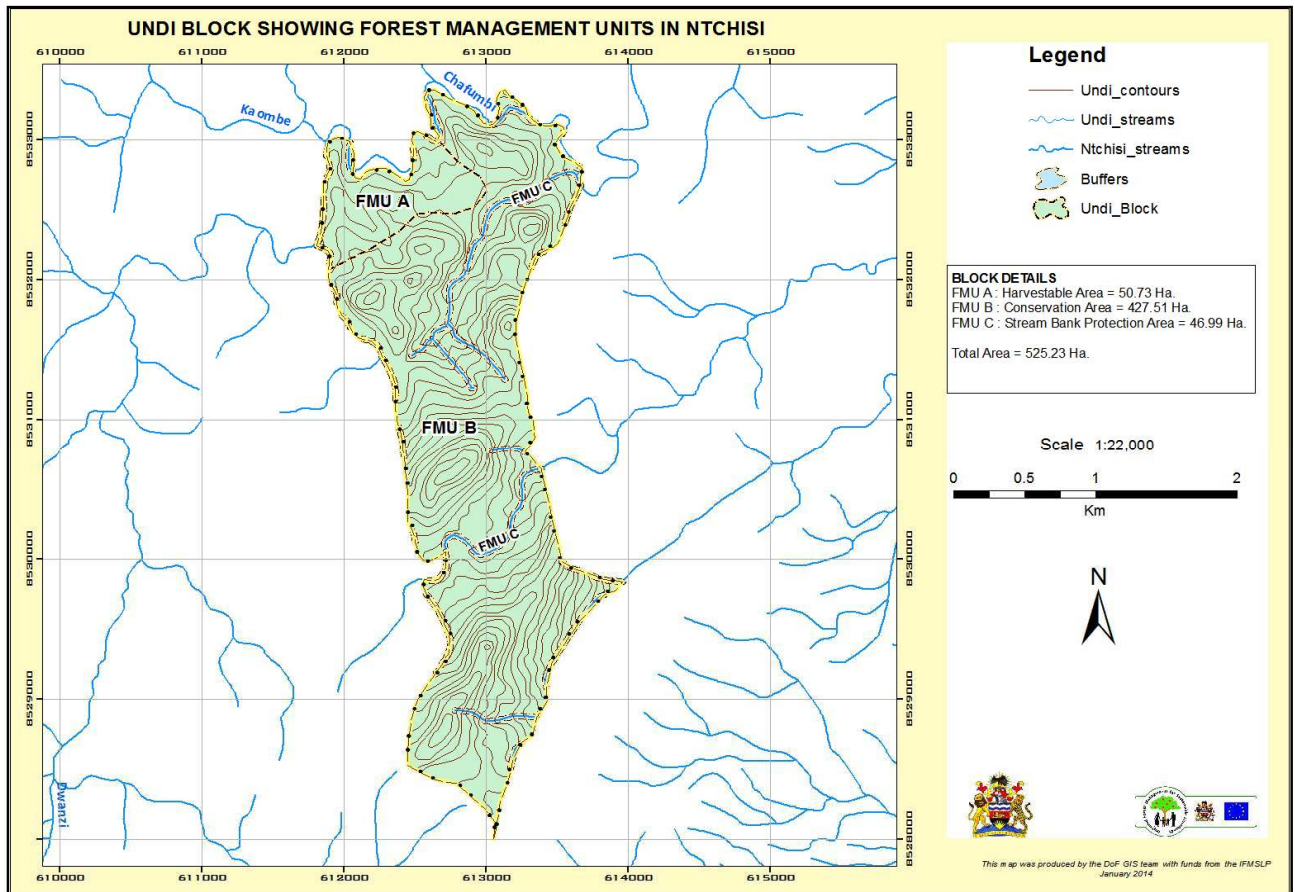
FMU B: Non harvestable area

The area is 427.51 ha. It has steep slopes above 20 degrees slope where conservation measures can be the best to be practiced in this area.

FMU C: Stream banks

The area is 46.99 ha. It is best for bee keeping since bees can easily access water and flowering plants.

Fig. 2 Map of Non Harvestable Area (FMU B) and Harvestable Area (FMU A) and Stream Banks



4.1 Main Objective of harvestable and Non-harvestable areas.

4.1.1 Harvestable area

- To produce quality timber, poles, bamboos and firewood.
- To improve the economic status of Undi people through sales of products.

4.1.2 Non harvestable area

- To protect fragile areas like steep slopes and also catchment areas.

4.2 Specific objectives of harvestable and Non- harvestable areas

4.2.1 Non harvestable areas

- To conserve river line vegetation so that water flow throughout the year for agriculture irrigation and domestic use.
- To protect steep slopes.
- To promote conservation of wild life and flora.

4.2.2 Harvestable areas

- To promote the production of high quality forest resource products to be used for domestic and sales.

5.0 OBJECTIVE OF CO-MANAGEMENT

5.1 Overall objectives

- To promote mutual collaboration and consultation between communities and Forestry Department as well as NGOs to sustainably manage various blocks in the area and utilisation of Forest Products and services for improved livelihoods of the communities around the forest block.

5.1 Specific Objectives

- To ensure sustainable supply of woody forest products such as poles, timber, mortars, and pestles for domestic use.
- To supply non woody products such as mushrooms, honey, medicine and fruit
- To manage regenerants so as to ensure forest cover in those harvested areas.
- To protect river/stream banks from siltation.
- Environmental protection especially of unique ecological habitats such as wetland watershed and fragile ecosystem.

6.0 FOREST RESOURCE USE RULES

For an effective co-management program the relevant communities have enacted rules and regulations supported by various penalties.

Table 6.1 Resource Management Rules

NO	RULE/REGULATION	SPECIFICATION	PENALTIES
1	No cutting of live trees in the block is allowed unless prescribed by the Block Committee in conjunction with the	Cutting of trees will be regulated and monitored by the Block Committee in conjunction with the District Forestry Office.	Anyone found cutting trees without a permit shall pay a fine of K5,000.00 per tree and non compliance of the fine

	District Forestry Office		will lead to prosecution by the court of law (in accordance with the forest Act 1997)
2	Sawing of timber in the block is not allowed without a permit from the block committee and District Forestry Office	Timber sawing in the block will be monitored and regulated by block committee and District Forestry Office.	Anyone found sawing timber without permit shall be fined K15,000.00 and tools and equipments confiscated e.g axes, pitsaw, cross cut. Saw pangas
3	Dry wood collection will only be allowed after a payment of royalty or a fee prescribed by the block committee	-Firewood for domestic use will attract a fee of K50.00. -Headload for sale K150.00 -For pushbikes K300.00. One mendle K2,500.00	-Anyone found with headload of firewood shall pay a fee of K100.00. -Headload for sale a fine of K500.00 -Pushbikes will be fined K1,000.00. -Lorry of firewood shall pay a fine of K10,000.00
4	Setting of fires in the block is prohibited unless prescribed by the Block Committee	-The Block Committee with assistance from Forestry staff shall carry out early controlled burning in the month of may – June every year.	Anyone setting fire in the Block will be fined K5,000.00.
5	Every person shall participate in all Forestry activities of the block for	-The Block Committee with the assistance from GVH Undi will ask the	Those not participating will pay K1,500.00

	example Forest patrols, firebreak maintenance and Tree Planting.	wider community from all the villages bordering the block to participate in all the activities planned for implementation	
6	-Thatch grass will be collected freely in the block with a permit from the Block Committee -Grass for sale shall pay K100.00 per Headload.	-The Block Committee to give permits of thatch grass collection	Anyone found collecting that grass without permission shall pay a fine of K200.00
7	Cattle grazing will be allowed in those areas with big trees and be on rotation stage and at a fee of K100.00 per head per month.	The Block Committee to register all cattle grazers in the area.	Those found grazing without authority shall pay a fine of K200.00 per cattle
8	Hunting animals is totally prohibited in the Block.	The Block Committee shall control and regulate hunting in the block	-Anyone found hunting will pay a fine of K5,000.00 and the dead animal be confiscated tools e.g Bow and arrows, Pangas or axes also be taken by Block Committee.
9	Nobody is allowed to reside in elect any hut in the Block	The Block Committee prohibits the election of a hut or residing in the block	Anyone found guilty of an offence shall be fined K50,000.00 and his hut or house removed.
10	No one is allowed to	The Block Committee	Anyone found cultivating

	cultivate in the Block	prohibits the cultivation of crops in the block	in the Block will be fined K20,00.00 and the crops slashed his hoes confiscate
11	No trafficking of Forest produce from the Block is allowed without a permit	The Block Committee regulates the trafficking of Forest produce from the block	Anyone found guilty of an offence shall pay a fine of K50,000.00 and his planks and firewood confiscated
12	Hanging of beehives in the block not allowed unless permission is obtained from the block committee	Block Committee to regulate hanging of beehives	Anyone found hanging hives without permit shall be fined K500.00
13	Mushroom collection will be free to the GVH Undi wider community upon regulation from the Block Committee	Block Committee to monitor collection of mushroom	Anyone found without permission shall pay K250.00
14	Medicine will be collected freely in the block by GVH Undi wider community and those from outside shall collect medicine upon payment of a fee of K1,000	Block Committee to ensure that holes dug are filled, bark blazing smeared with wet soils to prevent fungi growth.	Anyone found collecting medicine without permit shall pay a fine of K2,500
15	Fruit collection in the block shall be freely to GVH Undi wider community	Block Committee to ensure that fruit trees are not felled during collection	Anyone found felling fruit trees shall be punished with a fine of K5,000.00 and the fruits confiscated
16	Charcoal burning in the	The Block Committee will	Anyone found guilty shall

	block is prohibited	totally prohibit charcoal burning in the block	be fined K30,000.00 and the bag of charcoal be confiscated
17	Collection of ants in the block is prohibited unless permission by block committee	The block committee will regulate the number of people collecting ants	Anyone found shall pay K2,500 and ants confiscated.
18	Collection of matondo caterpillars is not allowed unless using long sticks or if in season	The Block Committee will monitor those collecting caterpillars (matondo) not to carry pangas, axes or Bow saws.	Anyone found felling trees with reason of collecting caterpillars will pay K5,000.00 and the caterpillars be confiscated.

7.0 FOREST MANAGEMENT PRACTICES

7.1 Action Plan

The following activities shall be undertaken on annual basis.

Table 7.1 Action Plan

MONTH	ACTIVITY
JANUARY	<ul style="list-style-type: none">• Mushroom collection update• register of bee keepers• collection of fees• forestry patrols
FEBRUARU	<ul style="list-style-type: none">• Coupe demarcation• Marking for retention• Mushroom collection
MARCH	<ul style="list-style-type: none">• Harvesting of poles and firewood• Mushroom collection• Community meeting• Block patrols
APRIL	<ul style="list-style-type: none">• Harvesting of poles, firewood and timber• Block Patrols• Firebreak maintenance
MAY	<ul style="list-style-type: none">• Harvesting of poles and firewood• Forest Patrols• Conduct early burning
JUNE	<ul style="list-style-type: none">• Harvesting of poles and firewood• Controlled early burning• Nursery Establishment• Block patrols
JULY	<ul style="list-style-type: none">• Harvesting of poles, firewood and Timber

	<ul style="list-style-type: none"> • Nursery Establishment • Block patrols
AUGUST	<ul style="list-style-type: none"> • Harvesting of poles and firewood • Nursery establishment • Local seed collection • Block patrols
SEPTEMBER	<ul style="list-style-type: none"> • Harvesting of poles and firewood • Community meeting • Block patrols
OCTOBER	<ul style="list-style-type: none"> • Harvesting of poles and firewood • Nursery management and hardening off seedlings • Block patrols
NOVEMBER	<ul style="list-style-type: none"> • Harvesting of poles and firewood • Nursery management • Forest Block patrols • Hardening off tree seedlings
DECEMBER	<ul style="list-style-type: none"> • Mushroom collection • Tree planting • Promote natural Regeneration • Honey harvesting

7.2 Patrolling Plan

As managing authority the Block Committee shall conduct group patrols once every fortnight while the block Committee shall select pairs of individuals to conduct daily patrols. Patrol schedule shall be prepared at the beginning of every year for the two patrolling schedule. All holders of permits, licenses, BMC members as well as Individuals are under obligation to report any illegal activity. Unwarranted failure to report such activities may be penalized and cancellation of Block Agreement.

Table 7.2 Patrolling Plan

Activity	Who	When	Indicator
Checking of illegal pit sawing	Wider Community, BMC and Forestry Department staff	Once every fortnight	- Reports - No. of planks confiscated. -No. of tools confiscated - No. of offenders
Checking of illegal fuel wood collection	Wider Community, BMC and Forestry Department staff	Once every fortnight	- Reports. -No. of tools confiscated - No. of offenders
Illegal charcoal burning	Wider Community, BMC and Forestry Department staff	Once every fortnight	- Reports - No. of offenders

7.3 Monitoring and Evaluation Plan

Table 7.3 Monitoring and Evaluations Plan

OBJECTIVE	WHAT TO MEASURE	HOW TO MEASURE	INDICATOR	WHO	WHEN
To protect steep slopes from soil erosion	The size of fragile area eroded	- Site visit - observation	- Controlled soil erosion in steep slopes - Less siltation	Wider Community, BMC and Forestry Department staff	Continuous activity
To sell some of the forest products in a sustainable way in order to improve our living standards	Presence of money in our household from forest products	- Observation - Semi structural interviews	The presence of village savings loan in within our community	Wider Community, BMC and Forestry Department staff	Continuous activity

8.0 MANAGEMENT PLAN FOR EACH USE

Harvesting of forest products in Undi Block shall be done in coupes and main harvestable products are firewood, timber and poles from *Brachystegia* species of msanga or msenza and other common species like mombo, mthethe, mphandwa, kadale, Mvukwe, Mbanga, msuku, mthombozi and mpoza. The rotational age of *Brachystegia* species is 15 years if the resource is in abundance. This period has been determined in order to allow enough time for tree regeneration to meet sustainable use of the total area of 525.23Ha and only 50.73Ha is harvestable.

8.1 Management practices for each use

PRODUCT: Timber, Poles and firewood

SPECIES: Mlombwa, Sanga, Mbanga, Mtangatanga, Bovi, Kakunguni, Mphando, Tsamba & Mthethe

Demand: High

Supply: very high

Problems: Theft, Bush fires

Management practices:

- Harvesting of timber, poles shall be done in FMU A and be done on selective type of felling
- Harvesting of timber shall be done after assessing markets product
- Coupes of 2 Ha in 25Ha area be demarcated by painting where seed mother trees be left in the area
- Trees along river banks be totally protected
- Firewood is collected through tops and Ropes from timber and poles.

Allowable quantity

- Firewood – 26784 head loads per year for 186 households
- 19200 for poles
- 10 roof beams
- 21 Timber trees
- 300 for rafters

Permits/Royalties:

Anyone is entitled to harvest if she/he so wishes as long as permission has been obtained from Block management committee.

- Tree for timber - K8,500.00
- Head load of firewood for sale - K150.00
- Head load of firewood for domestic use - K50.00
- Pushbikes of firewood – K300
- One cubic meter – K2,500

Area of harvest:

Harvesting will be done in areas where coupes have been demarcated more especially in those gentle slopes below 20cm degrees gradient.

8.2 NON WOODY FOREST PRODUCTS IN ALL FMUs

Product:Medicine

Key species:Palibekanthu, muwawani, Dyapumbwa, Mphandwa, Nsolo, Kangalupsya, mkuyuMpandanjobvu and chibwabwa.

Demand: High

Supply: High

Issues/problems:

- Bad harvesting
- Bush fires

Management practices:

- Felling or ring barking is not permitted where there are medicinal plants/trees
- Removal of root stock for the purpose of medicine be done at a minimal damage and fill all pits with soil after collection
- Only 10% of the root stock be removed from the root stock
- Back stripping be done only at slight damage and smear all the stripped parts with wet soil to prevent fungi.

Fees/Royalties:

- Sugar packet - K200.00
- Basin - K500.00
- 25kg bag - K2,500.00

Product: Fruits

Key species:Nthudza, Msuku, Maye, Mbilima, Mapoza, Nthundu, Mgukumwala, Kasokolowe &mkhundi.

Demand:High

Supply:High

Issues/problems:

- Careless cutting of trees
- Bush fires

Management practices:

- Controlled early burning
- Avoid careless cutting of trees

Allowable quantity:

- Depend upon the availability of fruits

Fees/Permits:

- Plate K50.00
- Basin - K150.00
- Pail - K500.00

Product:Mushroom

Key species: Ndelema, Chipindi, kanjawala, Chisuku and mphofu.

Demand: High

Supply: High

Issues/problems:

- Bush fires

Allowable quantity:

- Depend upon on how much to collect availability

Fees/Permits:

- Plate - K150.00
- Jumbo - K1500.00
- 25 kg bag - K7,000.00

Product: Honey

Key species: Kamphoni, Msekese, Mbanga, mvunguti, msase and mtangatanga.

Demand: High

Supply: Low

Issues/problems:

- Inadequate skill in bee keeping
- Lack of modern bee hives

Management practices:

- Bee keeping be done along stream banks where water and flower plants are available
- No ordinary beehives be put in the FMU C
- Modern bee hives be allowed to be hanged in the FMU C

Allowable quantity:

- Depend on the number of hives to be acquired

Fees/Permits:

- A bottles of 25ml – K700.00
- A bottle of 500 ml - K1400.00
- 1litre bottle - K2,800.00

Bee keeping be done in FMU C along stream banks

9.0 BENEFIT SHARING UNDER CO-MANAGEMENT SYSTEM

Revenues realised from sales of produce from the block shall be distributed as follows:

Table 9.1 Revenue Distribution

Revenue source level	Category of fees	Type of account	Signatories	Use of funds	Remarks
Forest Reserve Account	Permit Fees for Domestic use	Block Committee Account	Elected Block Committee Members	<ul style="list-style-type: none"> • Micro-credit • Assisting the needy i.e. orphans, widows, the aged • Forest management • Buying communal items to be used during funerals 	<p>-Forest Products harvested with permits issued by BMC</p> <p>- All the monies realised from forest products for domestic use to be deposited into this account.</p>
	Permit Fees for commercial use	Block Committee Account	Elected Block Committee Members and countersigned by DFO	<ul style="list-style-type: none"> • Micro-credit • Assisting the needy i.e. orphans, widows, the aged • Forest management • Buying communal items to be used during funerals 	<p>-60% of revenue deposited into BMCA (Block Management Committee Account)</p> <p>-30% of the revenue into FDF (Forest Development Fund).</p> <p>-10% of the revenue into Local Forest Management Board (Account.</p>

					LFMBA)
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10. FINANCIAL ISSUES

The Block management committee will issue product harvesting collection permits for different products at different prices, depending on whether they are for domestic or commercial use.

ANNEX I List of Tables

TABLE 1 HARVESTABLE AREA OF UNDI BLOCK

TOTAL AREA OF UNDI BLOCK	525.23 ha
HARVESTABLE AREA	50.73 Ha
CONSERVATION AREA/UB HARVESTABLE AREA	427.51 Ha
STREAM BANKS	46.99 Ha

Table 2 Supply

PRODUCT NAME	TOTAL PER PLOT	AVAILABLE IN 25 HA
Rafter	10,000	250,000
Poles	6,400	160,000
Roof beam	4,300	107,500
Tobacco Sticks	5,100	127,500
Firewood	16,500	412,500
Timber	4,700	117.500

TABLE 3: DOMESTIC FOREST REQUIREMENTS

PRODUCT NAME	PER HH/YEAR (MEAN)	AN NUAL REQQUIREMENTSS FOR 186 HH
Rafters	20	3,720
Poles	13	2,418
Roof beam	9	1,674
Tobacco sticks	10	1,860

Firewood	33	6,138
Timber	9	1,674

TABLE 4: FOREST PRODUCT AVAILABILITY (ANNUAL)

PRODUCT NAME	DOMESTIC REQUIREMENTS (FOR 186 HH)	ANNUAL QUANTITY (PER 25 HA PLOTS)	SURPLUS OR SHORTAGE - SURPLUS +
Rafters	3,720	250,000	+246,280
Poles	2,418	160,000	+157,582
Roof beam	1,674	107,500	+105,640
Tobacco sticks	1,860	127,500	125,640
Firewood	6,138	412,500	406,362
Timber	1,674	117,500	105,640

NOTE:

- The estimates have been taken from the actual number of households after revisited sustainable livelihoods analysis.
- Poles for domestic use shall be collected in Undi Block more especially harvestable area.
- Firewood for domestic use will be collected from harvestable area.
- 6.25 coupes of 2 ha = 12.5Ha in an annual harvestable area according to Management plan.

ANNEX II CONSTITUTION OF UNDI BLOCK

1.0 OBJECTIVE

To protect, Manage and sustainably utilise Forestry products found in Undi Block (especially those from Undi, Chafumba, Kwazizira, Kasomphe, Bongololo, Tsekapo, Kanyerere, Chiputiko and Chimangala in order to uplift the Livelihood of people surrounding the Block.

2.0 MANAGEMENT COMMITTEE

The Committee shall be comprised of 18 members and there are as follows:

The Chairman and Vice, the Secretary and Vice, The treasurer, 13 Committee members and ex-officials, the village heads and the GVH Undi as an advisor.

2.1 THE CHAIRMAN AND VICE

QUALITIES

- Should know how to read and write
- Should not be a drunkard
- Should be a hard worker
- Should be a kind person

DUTIES

- To conduct meetings
- To maintain peace within the committee
- To be one of the signatories of the Account
- To coordinate information amongst Committee, GVH and Village heads and also the wider community.

2.2 THE SECRETARY AND VICE

QUALITIES

- Should be able to read and write
- Should be a hard worker
- Should be a kind person
- Should not be a drunkard

DUTIES

- To write minutes of meetings
- To write letters to call for meetings
- To record attendance of meetings

2.3 THE TREASURER

QUALITIES

- Should be able to read and write
- Should be able to be kind and honest
- Should not be a drunkard

DUTIES

- To keep goods for the Block Members
- To be one of the Account Signatories
- To record items in the ledger book
- To report financial transaction to the wider community

2.4 COMMITTEE MEMBERS

QUALITIES

- Should be sober
- Should be honest and trust worthy
- Should not be a backbitter
- Should be a member of the village.
-

DUTIES

- To settle disputes
- To Monitor the functions of the constitutions

2.5 THE VILLAGE HEADS

- To settle disputes among members
- To provide land for tree nurseries
- To monitor the progress of Block Committee

2.6 THE GVH

- Advisor of the Block

3.0 DISQUALIFICATION OF OFFICE BEARERS

- Absenteem from meetings and other activities for more than 3 consecutive days without proper reasons
- If one has stolen goods of the Block members
- If one is unable to follow the constitution.

4.0 TERM OF OFFICE

- The Community of Undi Block agreed to all elected members to be in office for 3 years and after 3 years if the member had done well be proceeding for another 3 terms and no more
- After 3 years the GVH shall call for a meeting for the whole community to elect other office bearers.

5.0 FUNCTIONS OF ELECTED MEMBERS

- To make sure that there is peace among block members
- To develop an Action Plan
- To make sure that the Block is properly managed

- To share benefits among block members with the aid of the GVH and Village headmen

6.0 DISQUALIFICATION OF BLOCK MEMBERS

- After 3 years of service
- If the member is unable to commit him/herselves

7.0 ELIGIBILITY OF MEMBERSHIP

- Every member born in the GVH Undi is free to join.

8.0 THE RIGHT TO APPEAL

- Any member has the right to appeal if not being satisfied with the judgement from the committee; one can go to the village head if fails can go to the GVH or TA

9.0 FUNCTIONS OF THE WIDER COMMUNITY

- To participate in all activities of the Block Management
- To elect office bearers
- To formulate and amend the constitution
- To attend meetings

10 FUNCTIONS OF THE TA

- Shall be the Advisor to the Overall Monitor

11 QUORUM FOR A MEETING

- Half of the Executive Committee be present
- Representative of all villages be present whenever BMC meets.

12 BENEFIT SHARING MECHANISM

- The BMC will have an Account

- The Treasurer shall receive money and issue a receipt
 - The money collected from Forest products and other sources shall be as follows:-
 - 60% will be deposited in the block account
 - 30% will be deposited in Forestry Development Fund Account
 - 10% will be deposited into Local Forestry Management Board Account
- All money accrued in the Block account will be used as follows :
- 40% to be used for Forest Management
 - 30% to be used for Village Development activities
 - 30% to be used for Micro-Loan for community savings and Investment

Promotions

13 NAMES OF UNDI FOREST BLOCK COMMITTEE

- CHAIRPERSON - Richard Chimpango (m) Fumba Village
- Vice - Josephy Maimba (M) Kasomphe village
- SECRETARY - Anna Pondani (F) Undi Village
- VICE - Osten Patrick (M) kwazizira village
- TREASURER - Domansi Daniel (M) Chimangira Village
- MEMBERS :
- Judith Kafera (F) Chimangira village
 - Monica Samsoni (F) Tsekapo village
 - Aaron Banda (M) Fumba Village
 - Wilson Origin (M) Undi village
 - Leonard Banda (M) Chiputiko village
 - Chimwemwe Alick (F) Chiputiko village
 - Memory Divala (F) Kanyelere village
 - Mariya Banda (F) Kasomphe village

Pitani Yohane (M) Chimangira village

Ganizani Kamphonje (M) Bongololo

Danani Chichitike (M) Fumba village

Rose Mkombe (F) Kwazizira village

ADVISOR - GVH Undi

10.0 CO-MANAGEMENT AGREEMENT

(Forestry Act, 1997 Section 25)

THIS AGREEMENT is made theday of.....

BETWEEN Director of Forestry, Ministry of Energy and Mines, hereinafter referred to as the Government, and local residents of village(s) of Traditional Authority.....and District

represented byas the Local Forest Organisation (herewith described as LFO) and known also as the block management committee.

The Government, hereby, wishes to make an agreement with the LFO to provide for co-management, in partnership with the Department of Forestry, of the forest resources ofblock offorest reserve, in order to promote sustainable forest management and the enhancement of the livelihoods of the forest adjacent communities.

NOW IT IS HEREBY AGREED as follows:

1. The Government shall upon being satisfied with transitional arrangements recognise the joint authority of the LFO to protect, manage, control and utilize sustainably the forest resource for the benefit of the local community ofVillage.
2. The LFO accepts and undertakes to protect, manage, control and utilize sustainably the forest resource in accordance with terms and conditions stipulated in this agreement and annexed block co-management plan.

LFO OBLIGATIONS

3. In particular the Government gives authority to the LFO subject to the following conditions:
 - (a.) Forest resources shall be properly maintained and managed according to approved management techniques as set out in the annexed block Co-management Plan.
 - (b.) The LFO shall enforce the powers that have been devolved to them by the Government in the Forest Rules 2001, and in any subsequent rules, and as agreed in the LFO Registration Agreement.
 - (c.) The LFO shall protect, manage, control and utilize in a manner that maintains productivity, the forest resources within their jurisdiction and will issue permits and licenses for forest produce primarily for the benefit of the local community and (in the event of surplus products becoming available) for their commercial sale under a license system, as set out in the annexed management plan.

- (d.) To assist the District Forest Officer with the issuing of conveyance certificates, the local forest organization may provide the necessary supporting documentation (ownership certificate) to verify source and ownership of wood products under its control. It may also assist local private individuals with wood products in their locality verify ownership for applying for a conveyance certificate from the District Forest Officer.
- (e.) Benefits accruing from the forest resource shall be equitably utilized by the community in accordance with the benefit sharing arrangements set out in the annexed management plan and LFO constitution
- (f.) Revenue accruing from the forest resource shall be equitably utilized by the community in accordance with the LFO Constitution and as per agreements reached at general assembly's of the LFO
- (g.) 10% of the share of revenue accruing from the issue of commercial harvesting permits and licenses (i.e. those permits and licenses not issued for domestic or subsistence purposes) shall be deposited into the account of the Local Forest Management Board ofForest Reserve, with transfers being made on a quarterly basis
- (h.) 30% of the share of revenue accruing from the issue of commercial harvesting permits and licenses (i.e. those permits and licenses not issued for domestic or subsistence purposes) shall be deposited into the Forest Development Fund Account Number 1 with such transfers being made on a quarterly basis.
- (i.) It is expected that 60% of the funds available to the LFO after sharing the proportions specified in (g) and (h) will be utilized by the LFO for the purposes of forest development, management and operating costs. This includes utilization of the funds inside and outside the area of the co-management block.
- (j.) The LFO shall make accessible records of accounts and licenses issued to the Director of Forestry or his/her representative, the District Commissioner or his/her representative upon receiving notification from the Director of Forestry or District Commissioner.
- (k.) The LFO shall represent and be accountable to the community and operate in accordance with the agreed constitution.

FORESTRY DEPARTMENT OBLIGATIONS

- 4. In particular the District Forestry Officer and his delegated representatives, shall;
 - (a.) Provide technical expertise to support the joint implementation with the LFO and the timely revision of the attached block co-management plan
 - (b.) Advise and assist with monitoring local accountability mechanisms including, conduct of meetings, elections, by-elections, record keeping, financial accounting, and reporting.
 - (c.) Provide a basic set of office resources for the LFO (on signature of this agreement) comprising cash books; minute books; duplicate license forms; headed paper and an official LFO stamp or unique mark, plus other necessary items in order to support the set-up of a transparent and well documented forest management and local licensing system. It is anticipated that the LFO will take over purchasing these items after collecting revenue.

- (d.) Assist the coordination of forest law enforcement activities between the LFO, traditional Leaders, local community policing forums, local police officers and the District Magistrate in accordance with annexed co-management plan.
- (e.) With the LFO jointly monitor the block demarcated in the co-management plan to ensure management is in accordance with this Agreement and in accordance with Standards & Guidelines for Participatory Forestry in Malawi.
- (f.) Jointly with the LFO countersign any permits and licenses being for the commercial utilization and harvesting of forest products (non-domestic use) in accordance with block co-management plan
- (g.) In line with licensing procedures issue conveyance certificates against verified documentation to ensure legal transportation of forest products.
- (h.) Provide in collaboration with other partners, legal, organizational, marketing and other forms of support to the LFO as appropriate.
- (i.) Organize in collaboration with other partners, relevant training courses to enhance organizational, technical and management capacity of Local Forest Boards, LFO, traditional authorities and other members of the community.
- (j.) Recognise and actively support the protection and policing measures taken by the FMB, LFO and the community in accordance with the Forest Act, 1997, Forest Rules 2001, and Local Forest Organisation Registration Agreement.

COMMENCEMENT, DURATION AND TERMINATION

- 5. This Agreement shall come into effect when signed by the Director of Forestry, representatives of the parties, and shall be binding indefinitely subject to clauses 6 and 9 below.
- 6. The Director of Forestry shall have the right to terminate this agreement and revoke authority to protect, manage, control and utilize forest resources, in any of the following events;
 - Negligence or failure to protect, manage and control the co-management block.
 - If the LFO commits any serious breach of this agreement.
- 7. The powers stipulated in clause 6 above, shall not be exercised unless the Director of Forestry has tried all efforts to resolve or correct the situation amicably.
- 8. In cautioning the local community the Director of Forestry shall cite the shortcomings and remedies giving the period within which they should be addressed.
- 9. The LFO may terminate this agreement at any time by giving notice of not less than 8 weeks, in any of the following events;
 - If there is serious breach of this agreement.
 - If for any reason the community finds itself unable or unwilling to continue with the activities of the designated co-management block.
- 10. In the event of notice of termination, LFO shall be under obligation to ensure that the forest area is protected until a Caretaker Committee or Government has assumed authority over the block.

DEMARCATIION AND BOUNDARY

11. Division or delineation of forest areas shall be as displayed on the sketch map forming part of the Management Plan annexed to this Co-management Agreement.

DISPUTES

12. In the event of any dispute arising under the Forestry Management Agreement, the matter shall be referred to the Minister Responsible. If any party is dissatisfied with the decision passed by the Minister he/she may apply for a judicial review to the High Court.

UNDI BLOCK (NTCHISI)

13. SIGNED:

[Signature]

DIRECTOR OF FORESTRY

Dated... 26-02-14...



AND

Richard Chimpango

CHAIRPERSON, LOCAL FOREST ORGANISATION

Dated.....

WITNESSES:

Foster S. v. H und'
VILLAGE HEADMAN/WOMAN



Dated.....

Dated.....

[Signature]
DISTRICT COMMISSIONER

Dated.....

